

ELMER TANNER  
SHERIFF

NAVARRO COUNTY

MORRIS STEWARD  
CHIEF DEPUTY



SHERIFF'S OFFICE

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(903)654-3002 Office ● (903)654-3044 Fax

**REQUEST FOR BODY WORN CAMERA VIDEO**

The following information is required for the Navarro County Sheriff's Office to release any body worn camera footage under Texas Occupations Code, Section 1701.661. Provision of this information does not guarantee that such footage will be released as some footage may contain confidential information.

Name of Requestor: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**REQUESTED INFORMATION**

Date and Approximate Time of Recording: \_\_\_\_\_

Specific Location where recording occurred: \_\_\_\_\_

Name of one or more persons who are subjects of the recording: \_\_\_\_\_

*The Navarro County Sheriff's Office must have written notarized authorization from the person who is the subject of the video footage if: (a) video was recorded in a private place; or (b) involves investigation of conduct of a fine only offense.*

**FOR SHERIFF'S OFFICE USE ONLY**

Date Received: \_\_\_\_\_ Staff Received: \_\_\_\_\_

Footage Located: \_\_\_\_\_ Current Investigation: \_\_\_\_\_

Reviewed for Confidential Information: \_\_\_\_\_

Released: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ AG Opinion Requested: \_\_\_\_\_

**Processing Fees:**

DVD(s) \_\_\_\_\_ x Rate: \$3.00 each Total \$ \_\_\_\_\_

Body Cam Recording(s) \_\_\_\_\_ x Rate: \$10.00/recording Total \$ \_\_\_\_\_

Body Cam footage \_\_\_\_\_ x Rate: \$1.00 per full minute Total \$ \_\_\_\_\_  
(if not previously released)

Received by \_\_\_\_\_ Total Due \$ \_\_\_\_\_